

Consent Agenda

Agenda Item #	5C
Meeting Date	November 10, 2014
Prepared By	Daryl Braithwaite Public Works Director
Reviewed By	Brian T. Kenner City Manager

Discussion Item	Single Reading Ordinance Authorizing Execution of Contract for Architectural Design Services
Background	<p>City staff has identified a number of facility improvements that would enhance the functionality of the Community Center and improve staff and community space. City staff recommends contracting with an architectural firm to develop designs for the improvements.</p> <p>Anne Arundel County has awarded a competitively bid contract to Bignell Watkins Hasser Architects (BWAH) for architectural services. The City could participate on the existing Anne Arundel County contract.</p> <p>The City was very satisfied with the architectural services provided by BWAH through the design of the Public Works facility. Additionally, the City requested the firm's services to identify appropriate, environmentally sensitive, and durable products related to flooring, paint, and wall covering to be used in the Community Center when replacements are needed.</p> <p>To facilitate the development of facility space improvements, staff recommends that the City enter into a contract with BWAH.</p>
Policy	<p>City Code Section 7.04.060: "The City Council shall, by Ordinance duly enacted, approve all expenditures of \$5,000 or more for professional services and all expenditures of \$10,000 or more for any single purchase of goods or services other than professional services, provided, however that ordinances approving such expenditures may be enacted upon a single reading ... if such expenditure is specifically authorized in the budget ..."</p> <p>The City may, under Section 07.08.070(E) of the Code, participate in these contracts as a cooperative purchase.</p>
Fiscal Impact	Annual expenditures will depend on the exact nature and number of projects for which the contract is utilized. The FY15 budget includes funding of \$85,000 for Police space renovations, and \$30,000 for architectural services.
Attachments	Draft Ordinance Authorizing Execution of Contract with Bignell Watkins Hasser Architects
Recommendation	To adopt the accompanying ordinance authorizing execution of contract for architectural services.

Special Consideration	
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Introduced by: Councilmember

Single Reading

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2014-

CONTRACT FOR ARCHITECTURAL SERVICES

WHEREAS, the City's FY 15 budget includes funding for architectural design services to enhance the functionality of the Community Center and improve office and community space; and

WHEREAS, Anne Arundel County has awarded a contract, after competitive bidding, to Bignell Watkins Hasser Architects for architectural services; and

WHEREAS, the services provided by Bignell Watkins Hasser Architects under this contract meet the identified needs of the City; and

WHEREAS, sufficient funds are available in the capital improvement budget to cover the anticipated cost of these services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

SECTION 1. The City Manager is authorized to enter into a contract with Bignell Watkins Hasser Architects for architectural design services.

SECTION 2. This Ordinance shall become effective upon adoption.

ADOPTED this ____ day of November, 2014 by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: