

# Work Session

<b>Agenda Item #</b>	4
<b>Meeting Date</b>	July 20, 2015
<b>Prepared By</b>	Sara Anne Daines HCD Director
<b>Approved By</b>	Suzanne R. Ludlow City Manager

<b>Discussion Item</b>	Discussion of Recommended FY 16 Community Grant Program Awards
<b>Background</b>	<p>The City Council, having heard the presentation of the Grants Review Committee on July 6, will be provided an opportunity to further discuss the Committee's recommendations for the award of FY16 Community Grants Program funds.</p> <p>Established by Council action in 2014, the Community Grants Program provides funding support in three program areas: Capital Project Grants, Cultural and S.T.E.M. (Science, Technology, Engineering and Mathematics) Grants, and Program and Operational Support Grants. A total of \$165,000 has been budgeted for the current grant cycle.</p> <p>A listing of the grant awards recommended by the Committee and the executive summaries provided by the applicants is attached. Access to the full submissions of each of the applicants was previously provided to the Council.</p> <p>Formal action on the award of FY16 Community Grant Program funds is tentatively scheduled for Monday, July 27.</p>
<b>Policy</b>	To provide grant funding to organizations in support of projects and programming which benefit the Takoma Park community.
<b>Fiscal Impact</b>	FY16 Community Grants Budget: \$165,000
<b>Attachments</b>	<ul style="list-style-type: none"> <li>• Community Grants Program Guidelines</li> <li>• Award Recommendations and Grant Applications: Executive Summaries</li> </ul>
<b>Recommendation</b>	Discuss recommended grant awards
<b>Special Consideration</b>	

**FY16 COMMUNITY GRANT AWARD RECOMMENDATIONS**  
Grants Review Committee

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**Capital Project Grant Recommendations**

• Historic Takoma / Takoma Community Radio	\$ 11,000
• Montgomery Housing Partnership	<u>\$ 11,000</u>
Subtotal	\$ 22,000

**Cultural and STEM Grant Recommendations**

• CHEER – Youth Development Collaborative	\$ 11,250
• Docs in Progress	\$ 4,100
• Rhizome DC	\$ 11,250
• Takoma Ensemble	\$ 7,500
• Takoma Langley Crossroads CDA	<u>\$ 10,000</u>
Subtotal	\$ 44,100

**Program and Operational Support Grant Recommendations**

• CHEER – Takoma Park Civic Engagement	\$ 15,000
• Crossroads Community Food Network	\$ 22,500
• Dance Exchange	\$ 30,000
• EduCare Support Services, Inc.	\$ 23,900
• Takoma Park Difference Makers	<u>\$ 3,500</u>
Subtotal	\$ 94,900

**Total Funding Recommendations    \$161,000**

**Takoma Park Community Grants Program (FY16)**  
**RECOMMENDED CAPITAL PROJECT GRANT AWARDS**

<i>Applicant Name</i>	<i>Name of Project</i>	<i>Total Project Budget</i>	<i>Amount of Grant Request</i>	<i>Recommended Grant Award</i>
1 Historic Takoma, Inc.	Takoma Community Radio Broadcast Facility	\$ 45,000	\$ 22,000	\$ 11,000
2 Montgomery Housing Partnership	Parkview Tower Site Improvements	\$ 44,000	\$ 22,000	\$ 11,000
		<b>Totals</b>	<b>\$ 44,000</b>	<b>\$ 22,000</b>

EXECUTIVE SUMMARY - City of Takoma Park Community Grant \*\*\*\* noon

Application date: May 1, 2015

Capital Project: Takoma Radio Construction

Applicant: Historic Takoma Inc.  
7328 Carroll Avenue, Takoma Park, MD 20912.  
HistoricTakoma.org  
301-270-2831  
EIN #: 52-1146960

Contact #1: Diana Kohn, President of Historic Takoma, 240-393-6060 , [diana@takoma.com](mailto:diana@takoma.com)  
Contact #2: Marika Partridge, Radio Coordinator, 240-355-3622, [marika@takomaradio.org](mailto:marika@takomaradio.org)

Total current organizational budget: \$133,500  
Total project budget (Capital Project requests): \$55,610 (**check this!**)  
Dollar amount of this grant request: \$22,000  
Total value of match: \$26,000

Fiscal year: January 1-December 31

Purpose of grant: The requested grant of \$22,000 will be used as a march to purchase radio transmission and studio equipment needed to broadcast as a non-commercial, volunteer-powered community radio station by July 2016. Once on the air, Takoma Radio's signal is expected to reach more than 100,000 people in a 2 - 5 mile radius of Takoma Park, MD.

Signature of President: *Diana Kohn*

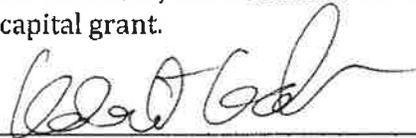
**Montgomery Housing Partnership Application to City of Takoma Park  
May 1, 2015**

**Section One: Executive Summary**

1. **Application date:** May 1, 2015
2. **Grant Program:** Capital
3. **Organization name and contact information** (full address, including mailing address if different, telephone number, and website)  
Montgomery Housing Partnership, Inc.  
12200 Tech Road, Suite 250  
Silver Spring, MD 20904-1983  
301-622-2400  
www.mhpartners.org
4. **Federal tax-exempt number** 52-1631939
5. If not a 501(c)(3) nonprofit, provide fiscal agent's contact information and federal tax-exempt number N/A
6. **Name, title, telephone number, and email address of CEO or executive director**
  1. Robert Goldman, President
  2. 301-812.4114
  3. [rgoldman@mhpartners.org](mailto:rgoldman@mhpartners.org)
7. **Name, title, telephone number, and email address of contact person for this proposal** (if different)
  1. Naomi Eisen, Grants Manager
  2. 301-812.4145
  3. [neisen@mhpartners.org](mailto:neisen@mhpartners.org)
8. **Dollar amount of this funding request** \$22,000
9. **Total current organizational budget** \$4,418,000
10. **Total project budget** \$44,000
11. **Organization's fiscal year** (beginning date and end date) Jan. 1 – Dec. 31
12. **Purpose of this grant request**, including brief description of the population and number of individuals served, and geographic area(s) that will benefit (as applicable).

Montgomery Housing Partnership (MHP) is requesting \$22,000 to fund streetscape improvements at its Parkview Towers apartment property on Maple Avenue in Takoma Park. Since 2010, MHP has invested heavily in Parkview Towers (\$23 Million), a 125-unit, multi-family affordable property located at the corner of Maple and Lincoln Avenues. In 2014, after completing a rehab of Parkview Towers, MHP sought funds needed to implement landscaping and streetscape improvements for the property (specifically, improved access to an adjacent park, property cleanup and landscaping, installation of a rain garden, and parking lot/outdoor lighting improvements). These improvements are designed to benefit the 302 residents of Parkview Towers, other Maple Avenue residents, and the many passersby. MHP, with City of Takoma Park as its sponsor, applied to the State of Maryland Community Legacy Fund, and secured \$100,000 for these improvements. However, there remains a funding gap, which MHP hopes to fill with a City of Takoma Park capital grant.

13. Signature of Executive Director



**Takoma Park Community Grants Program (FY16)**

**RECOMMENDED CULTURAL AND STEM GRANT AWARDS**

	<i><b>Applicant Name</b></i>	<i><b>Name of Project</b></i>	<i><b>Total Project Budget</b></i>	<i><b>Amount of Grant Request</b></i>	<i><b>Recommended Grant Award</b></i>
1	Adventist Community Services	Afterschool STEM Program	\$ 25,000	\$ 7,000	\$ -
2	Athena Theatre	Sub-Basement Theatre	\$ 30,000	\$ 15,000	\$ -
3	CHEER	Youth Development Collaborative	\$ 40,000	\$ 15,000	\$ 11,250
4	Dance Exchange	"New Hampshire Avenue: This is a Place To . . . "	\$ 162,500	\$ 15,000	\$ -
5	Docs in Progress	Community Film Screening	\$ 19,140	\$ 4,100	\$ 4,100
6	Montgomery Housing Partnership	7610 Maple Community Mural	\$ 13,000	\$ 6,500	\$ -
7	Old Takoma Business Association	Community Festival Fund	\$ 45,000	\$ 15,000	\$ -
8	Rhizome DC	Rhizome Makers Space	\$ 82,000	\$ 15,000	\$ 11,250
9	Takoma Ensemble	Takoma Ensemble 2015-2016 Season	\$ 30,000	\$ 15,000	\$ 7,500
10	Takoma/Langley Crossroads CDA	Holton Lane Mural	\$ 20,000	\$ 10,000	\$ 10,000
			<b>Totals</b>	<b>\$ 117,600</b>	<b>\$ 44,100</b>

**Executive Summary****Date:** May 1, 2015**Grant Program:** Cultural/STEM Grant**Organization:** Adventist Community Services of Greater Washington, Inc.501 Sligo Avenue  
Silver Spring, MD 20910**Telephone:** 301-585-6556**Website:** [www.acsgw.org](http://www.acsgw.org)**EIN:** 02-0592766**Executive Director:** Kenneth Flemmer, **Tel:** 301-585-6556 **Email:** [ken.flemmer@acsgw.org](mailto:ken.flemmer@acsgw.org)**Grant Contact:** Pat Tyser, Administrative Officer **Tel:** 301-585-6556 **Email:** [ptyser@acsgw.org](mailto:ptyser@acsgw.org)**Organizational Budget:** \$1,061,000**Project Budget:** \$55,640 (with in kind) - \$25,240 (cash only)**Grant Request Amount:** \$7,000**Value of Match:** \$18,000**Fiscal Year:** January 1 – December 31

**Purpose of Request:** Funding is requested to start up a program for at risk youth. The program is an Out of School Time (OST) program offering homework assistance, computer training and social skills development for at-risk youth (ages 10 and up) on weekdays between the critical hours of 3-6pm. The program will include a math component as well as technical instruction in Web Page design. Students will be attending a primarily academic (OST) program in a safe zone. The program will include a physical activity and a light meal. A constructive, educational atmosphere where social and emotional skills are developed will help support the sustainability of healthy, safe and secure neighborhoods. The program will serve between 12-15 youth in the Takoma Park/Silver Spring community.



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Kenneth Flemmer, Executive Director

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May 1, 2015

Date

New York, NY 10032

818.642.6294

www.athenatheatre.com

4. Federal EIN: 47-0924684

5. Veronique Ory

Founding Artistic Director

Athena Theatre Company

818.642.6294

veronique@athenatheatre.com

6. Tom Block

Playwright-in-Residence

Athena Theatre Company

301.589.5055

thomasablock@gmail.com

7. \$59,000

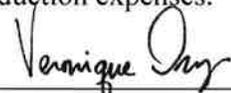
8. \$40,000

9. \$15,000

10. \$15,000

11. January 1 – December 31

12. We are applying to the Cultural/STEM Grant to produce a New York theatrical production at the Takoma Park Community Center Theater, as well as implement programming to introduce 480 underserved and other Takoma Park residents to all aspects of a New York theatrical production. We will offer two open rehearsals for underserved students and youth (60 students), providing a backstage view of how a professional theatrical production is built; two two-hour acting and writing workshops for underserved students (60 students); two evenings of free performances to homeless, underserved and general Takoma Park population (260 citizens) and a half-day of acting and writing workshops open to all Takoma Park citizens (100 people). Funding will be used to pay actors and writers a participation stipend, underwrite the free performances and fund the production expenses.



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Veronique Ory  
Founding Artistic Director

SECTION 1: Executive Summary

1. Application date: May 1, 2015.
2. Grant Program: Cultural STEM Grant
3. Organization name and contact information:

Community Health and Empowerment through Education and Research, 8545 B Piney Branch Rd. Silver Spring, MD 20901, 301-589-3633, [www.communitycheer.org](http://www.communitycheer.org).

4. Federal tax-exempt number: 27-3662468.

5. Name, title, telephone number, and email address of CEO or executive director:

Bruce Baker, Executive Director, 301-589-3633, [bruce@communitycheer.org](mailto:bruce@communitycheer.org).

6. Name, title, telephone number, and email address of contact person for this proposal (if different). N/A

7. Total current organizational budget (all requests): \$189,000

8. Total project budget (project support requests only): 40,000

9. Dollar amount of this funding request: \$15,000.

10. Total Value of Required Match: \$15,000

11. Organizations fiscal year: July 1, 2015 through June 30, 2016.

12. Purpose of this funding request, including brief description of the population and number of individuals served, and geographic area(s) that will benefit (as applicable):

This program will establish 4 new community based after school programs targeted to mostly underserved youth as part of the Takoma Park Youth Collaborative. In its first year 80 youth will participate in programs led by MANUP and Washington Adventist University, and supported by community organizations and volunteers. Youth who participate will be included in a growing community support network that will serve them throughout their youth in order to prepare them for successful lives.

13. Signature of executive director or other authorizing official:



## EXECUTIVE SUMMARY

1. Application date: April 28, 2015
2. Grant Program: Cultural/STEM Grant
3. Organization name and contact information:
  - Dance Exchange
  - 7117 Maple Avenue, Takoma Park, MD 20912
  - 301-270-6700, [danceexchange.org](http://danceexchange.org)
4. Federal tax-exempt number: 52-1076232
5. Executive director: Susan Goode, acting Managing Director, 301-270-6700 ext. 38, [susang@danceexchange.org](mailto:susang@danceexchange.org)
6. Contact Person: Emily Theys, Communications and Development Director, 412-897-1507 (cell), [emilym@danceexchange.org](mailto:emilym@danceexchange.org)
7. Total current organizational budget: \$883,575
8. Total project budget: \$43,566
9. Dollar amount of this grant request: \$15,000
10. Total value of required match: \$28,566
11. Organization's fiscal year: 7/1/15-6/30/16
12. Purpose of this grant request:

Dance Exchange is requesting \$15,000 to support a site-specific performance of *Still Crossing*, a dance that celebrates themes of immigration, transition, and home. The cast will be comprised of DX dancers and Takoma Park community members representative of the rich variety of immigrant communities that live and work along New Hampshire Ave in Takoma Park. We are seeking to engage more than 200 community members as dancers and audience members through the rehearsal and performance process, diverse in age, ethnicity, and experience with the performing arts. This public performance will be a capstone to our participation in a city-led initiative to revitalize the New Hampshire Ave commercial and residential district. Funding will support the artist fees, staff time, marketing efforts, and cost of supplies for the rehearsals and public performance.
13. Signature of executive director or other authorizing official:

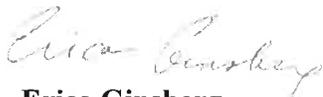


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Susan Goode, acting Managing Director

**SECTION 1: EXECUTIVE SUMMARY**

1. **Application Date:** May 1, 2015
2. **Grant Program:** Operational Support Grant
3. **Organization Name and Contact Information:**  
Docs In Progress 8700 1st Avenue Silver Spring, MD 20910  
Tel: (301) 789-2797 [www.docsinprogress.org](http://www.docsinprogress.org)
4. **Federal Tax-Exempt Number:** 20-278-4718
5. **Name, title, telephone number, and email address of Executive Director:**  
Erica Ginsberg Tel: (301) 789-2797 E-mail: [erica@docsinprogress.org](mailto:erica@docsinprogress.org)
6. **Name, title, telephone number, and email address of contact person for this proposal:** Same as #5
7. **Total current organizational budget (required of all grant requests):** \$204,500
8. **Total Project Budget:** \$11,100 (note this is updated from the original LOI)
9. **Dollar amount of this grant request:** \$4,000 (note this is updated from the original LOI. Also note, this is in addition to \$1,530 in-kind value of auditorium space already provided by *We Are Takoma* series as part of this program).
10. **Total value of required match (required of all grant requests):** \$ 5,570
11. **Organization's fiscal year (beginning date and end date):** January 1-December 31
12. **Purpose of this grant request, including brief description of the population and number of individuals served, and geographic area(s) that will benefit :** Docs In Progress requests support from the City of Takoma Park to support "Documentary Dialogues" in Takoma Park where Docs In Progress programs six free documentary film program screenings and discussions throughout the year (including our annual Community Stories Festival), with the goal of engaging more than 300 local residents.
13. **Signature of executive director or other authorizing official**



**Erica Ginsberg  
Executive Director**

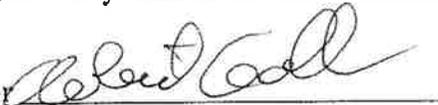
**Montgomery Housing Partnership Application to City of Takoma Park  
May 1, 2015**

**Section One: Executive Summary**

1. **Application date:** May 1, 2015
2. **Grant Program:** Cultural/STEM
3. **Organization name and contact information** (full address, including mailing address if different, telephone number, and website)  
Montgomery Housing Partnership, Inc.  
12200 Tech Road, Suite 250  
Silver Spring, MD 20904-1983  
301-622-2400  
www.mhpartners.org
4. **Federal tax-exempt number** 52-1631939
5. If not a 501(c)(3) nonprofit, provide fiscal agent's contact information and federal tax-exempt number N/A
6. **Name, title, telephone number, and email address of CEO or executive director**
  1. Robert Goldman, President
  2. 301-812.4114
  3. [rgoldman@mhpartners.org](mailto:rgoldman@mhpartners.org)
7. **Name, title, telephone number, and email address of contact person for this proposal** (if different)
  1. Naomi Eisen, Grants Manager
  2. 301-812.4145
  3. [neisen@mhpartners.org](mailto:neisen@mhpartners.org)
8. **Dollar amount of this funding request** \$6,500
9. **Total current organizational budget** \$4,418,000
10. **Total project budget** \$13,000
11. **Organization's fiscal year** (beginning date and end date) Jan. 1 – Dec. 31
12. **Purpose of this grant request**, including brief description of the population and number of individuals served, and geographic area(s) that will benefit (as applicable).

Montgomery Housing Partnership (MHP) is requesting \$6,500 to create an outdoor mural at its 7610 Maple apartment property in Takoma Park. This 36-unit affordable housing property houses a total of 82 residents, including 26 children. The mural will be painted on a retaining wall adjacent to the building's community center and outdoor playground, and will be clearly visible from the street. Residents, in particular children ages 9-12 who participate in our site-based homework club, will play an active part in creating the mural. The artwork will be permanent, durable, weather-proof, and most importantly express the unique character of the 7610 Maple community. This colorful artwork will also enhance the Maple Avenue streetscape.

13. Signature of Executive Director





**Section One: EXECUTIVE SUMMARY**

**Application Date:** May 1, 2015

**Grant Program:** Cultural and Stem Grant for Community Festival and Event Fund

**Organization Name:** Old Takoma Business Association (OTBA)

**Federal Tax ID:** 75-3131452

**Executive Director:** Laura Barclay

**Address:** 6909 Laurel Ave, Suite A, Takoma Park, MD 20912

**Email:** laurabarclay@oldtakoma.com

**Phone:** 301-891-6789

**Proposal Contact:** Laura Barclay

**Total Current Operational Budget:** \$216,350

**Total Project Budget:** Expenses: \$51,485

**Dollar Amount of Grant Request:** \$15,000

**Organization's Fiscal Year:** Calendar

**Purpose of this Grant Request:** The OTBA is requesting \$15,000 for a Community Festival and Event Fund. Festivals and events distinguish Takoma Park as a vibrant cultural environment. They help define our community's identity and showcase its locally-owned, independent businesses. Thousands from the community attend the festivals to meet their neighbors and celebrate life in Takoma Park. Thousands more from outside of Takoma Park use these festivals as a reason to explore our businesses, patronize our shops and restaurants and establish an ongoing relationship with our community. Funding allows us to continue to present free events to the community that are currently not able to cover costs, offer expanded programming for existing events and to add new events.

Signature of Executive Director:

*Laura Barclay* 5/1/15

**Section 1: Executive Summary**

1. Application Date - May 1, 2015
2. Grant Program - Cultural/STEM Grant
3. Organization name - RhizomeDC, Inc.  
Address: 6907 6th St NW, Washington, DC 20012  
Contact: Steve Korn  
Tel: (202)320-2929  
Email: [stevekorn@icloud.com](mailto:stevekorn@icloud.com)  
Website: [www.rhizomede.org](http://www.rhizomede.org)
4. Federal tax-exempt number:  
Fiscal Agent: Pyramid Atlantic  
EIN#52-1233802  
Address: 8230 Georgia Avenue, Silver Spring, MD 20910  
Contact: Jose Dominguez, Executive Director  
Tel: 301.608.9101
- 5 & 6. Steve Korn - President, RhizomeDC Inc  
6907 6th St NW, Washington, DC 20012  
Tel: (202)320-2929  
Email: [stevekorn@icloud.com](mailto:stevekorn@icloud.com)
7. FY 2015-16 Organizational Budget: \$71,513
8. Project Budget: \$71,513
9. Dollar amount of grant request: \$15,000
10. Total value of required match: \$15,000
11. Organization's Fiscal year: Begins July 1, 2015; Ends: June 30, 2016
12. Purpose of this grant request: RhizomeDC is requesting \$15,000 in Cultural/STEM grant funds to launch a community-focused educational and maker space to provide accessible programs and training in digital technologies, creative arts and life skills. In our first year of operations, we aim to provide over 60 unique STEM, arts and sustainability programs and events serving a minimum of 500 residents of Takoma Park and surrounding neighborhoods.

13. Signature of President

  
\_\_\_\_\_

Date: 4/30/15

# takoma ensemble

## Section One

1. Application Date April 29, 2015
2. Grant Program Cultural/STEM Grant
3. Organization Takoma Ensemble  
6727 Poplar Avenue  
Takoma Park MD 20912  
202 468 7707  
[takomaensemble@gmail.com](mailto:takomaensemble@gmail.com)  
[www.takomaensemble.org](http://www.takomaensemble.org)
4. Tax-Exempt Number 46-4648567
5. Executives
  - a. Susanna Kemp  
General Manager  
202 468 7707  
[isacat@mac.com](mailto:isacat@mac.com)
  - b. Victoria Gau  
Artistic Director  
240 463 3695  
[vickigau@starpower.net](mailto:vickigau@starpower.net)
6. Contact Person Susanna Kemp – as above
7. Total FY15 Budget \$45,150
8. Project Budget \$39,400
9. Grant Request \$15,000
10. Match Value \$15,000
11. Fiscal Year July 1, 2015 to June 30, 2016

The Takoma Ensemble requests \$15,000, approximately a third of our budget, to cover costs associated with musicians' fees and education programming. This grant would support fees for musicians playing in our education concert series PB & Jam Sessions targeted at children aged 2 to 7, featuring live performances by Takoma Ensemble players in specially written scripts that introduce aspects of classical music to this young audience. Additionally, the grant would cover the costs of musicians who play in each concert throughout the season.

*Susanna Kemp*

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Susanna Kemp, General Manager

# Takoma/Langley Crossroads Development Authority Mural Proposal

## SECTION 1: EXECUTIVE SUMMARY

1. Application Date: May 1, 2015
2. Cultural Grant
3. Takoma/Langley Crossroads Development Authority, Inc., 7676 New Hampshire Avenue, #303, Takoma Park, MD 20912, [www.takomalangley.org](http://www.takomalangley.org).
4. Federal Tax ID #52-1618262
5. Melanie Isis, Executive Director, 301-445-7910, [misis@takomalangley.org](mailto:misis@takomalangley.org).
6. N/A
7. \$157,303 FY15 Organization Budget
8. \$20,000 in FY16 for Mural Project
9. \$10,000 requested
10. \$10,000 match
11. July 1, 2014-June 30, 2015
12. The grant request is for a 14' h x 80' w mural on the wall of a shopping center in the Takoma/Langley Crossroads at New Hampshire Avenue and Holton Lane. The mural will be across from a row of businesses including the Langley Park Post Office. Customers of the businesses and many others who drive on Holton Lane will see the mural and enjoy the rare experience of public art in this area. Holton Lane businesses and properties are some of the CDA's 194 members. In addition, 32,000 residents within a one-mile radius of University Blvd and New Hampshire Avenue will see the mural on occasion, improving their impression of the drab commercial area.  
  
The mural design will be developed by artist Peter Krsko in conjunction with community business owners and residents in a process that engages participants multiple times in discussing the area, their experience and views, history, etc. Participants will help create stencils of designs from the discussions, and may help paint the mural.
13. SIGNATURE \_\_\_\_\_, Executive Director.

**Takoma Park Community Grants Program (FY16)**

**RECOMMENDED PROGRAM AND OPERATIONAL SUPPORT GRANT AWARDS**

	<i><b>Applicant Name</b></i>	<i><b>Name of Project</b></i>	<i><b>Total Project Budget</b></i>	<i><b>Amount of Grant Request</b></i>	<i><b>Recommended Grant Award</b></i>
1	Adventist Community Services	Education Program Scholarships	\$ 54,500	\$ 15,000	\$ -
2	CHEER	Takoma Park Civic Engagement	\$ 100,000	\$ 30,000	\$ 15,000
3	Crossroads Community Food Network	General Operational Support	\$ 303,642	\$ 30,000	\$ 22,500
4	Dance Exchange	In-House Programs	\$ 155,000	\$ 30,000	\$ 30,000
5	Docs in Progress	General Operational Support	\$ 40,000	\$ 7,500	\$ -
6	EduCare Support Services, Inc.	Takoma Park Food Pantry	\$ 89,480	\$ 30,000	\$ 23,900
7	New Hampshire Gardens Citizens Association	Building a more inclusive N H Gardens Citizen Association	\$ 9,600	\$ 3,800	\$ -
8	Old Takoma Business Association	Takoma Notes	\$ 5,000	\$ 2,500	\$ -
9	Takoma Park Middle School Difference Makers	15 Passenger Van Fundraiser	\$ 15,000	\$ 3,500	\$ 3,500
			<b>Totals</b>	<b>\$ 152,300</b>	<b>\$ 94,900</b>

### Executive Summary

**Date:** May 1, 2015

**Grant Program:** Program Support Grant

**Organization:** Adventist Community Services of Greater Washington, Inc.  
501 Sligo Avenue  
Silver Spring, MD 20910

**Telephone:** 301-585-6556

**Website:** [www.acsgw.org](http://www.acsgw.org)

**EIN:** 02-0592766

**Executive Director:** Kenneth Flemmer, **Tel:** 301-585-6556 **Email:** [ken.flemmer@acsgw.org](mailto:ken.flemmer@acsgw.org)

**Grant Contact:** Pat Tyser, Administrative Officer **Tel:** 301-585-6556 **Email:** [ptyser@acsgw.org](mailto:ptyser@acsgw.org)

**Organizational Budget:** \$1,061,000

**Project Budget:** \$54,500

**Grant Request Amount:** \$15,000

**Value of Match:** \$20,000+

**Fiscal Year:** January 1 – December 31

**Purpose of Request:** ACSGW's Education Program is part of the ACSGW Thrive Initiative, which is to help the disadvantaged and disenfranchised in the Takoma Park/Silver Spring community by empowering individuals through compassionate emergency care, life education and community development to attain self-sufficiency and independence. ACSGW offers training in the skills needed to gain self-sufficiency and employment; and has facilitated approximately 30 in getting high school diplomas in the last 5 years as well as 150 in learning basic computer skills and 15 in getting MOS certification training. 55 community residents have received certificates for completing ESL training. ACSGW seeks funding support so it may continue offering scholarships or tuition on a sliding scale for classes such as ESOL, GED Preparation, Basic Computing and MS Office so these classes may be kept open to prepare low-income residents for employment and to help them become self-sufficient. Funds for tuition assistance will allow more students to register for classes.



\_\_\_\_\_  
Kenneth Flemmer, Executive Director

\_\_\_\_\_  
May 1, 2015

\_\_\_\_\_  
Date

SECTION 1: Executive Summary

1. Application date: May 1, 2015.

2. Grant Program: Operational Support Grant

3. Organization name and contact information:

Community Health and Empowerment through Education and Research, 8545 B Piney Branch Rd. Silver Spring, MD 20901, 301-589-3633, [www.communitycheer.org](http://www.communitycheer.org).

4. Federal tax-exempt number: 27-3662468.

5. Name, title, telephone number, and email address of CEO or executive director:

Bruce Baker, Executive Director, 301-589-3633, [bruce@communitycheer.org](mailto:bruce@communitycheer.org).

6. Name, title, telephone number, and email address of contact person for this proposal (if different). N/A

7. Total current organizational budget (all requests): \$189,000

8. Total project budget (project support requests only): N/A

9. Dollar amount of this funding request: \$30,000.

10. Total Value of Required Match: \$30,000

11. Organizations fiscal year: July 1, 2015 through June 30, 2016.

12. Purpose of this funding request, including brief description of the population and number of individuals served, and geographic area(s) that will benefit (as applicable):

To conduct a civic engagement project to expand participation in civic affairs among renters, low income, and immigrant residents. The program will include a get out the vote campaign that will bring 100 new voters to the 2015 City election, provide for a better understanding of the barriers that limit participation in civic affairs and the formulation of recommendations and an action plan for overcoming those barriers. It will also bring a wave of newly activated participants into civic activities, such as work on City committees, volunteering, etc.

13. Signature of executive director or other authorizing official:



**SECTION ONE: EXECUTIVE SUMMARY**

1. **Date:** 4/30/15
2. **Grant Program:** Operational Support Grant
3. **Organization Name & Contact Information:** Crossroads Community Food Network, 6930 Carroll Ave, Suite 426, Takoma Park, MD 20912, 608.843.0580, [www.crossroadscommunityfoodnetwork.org](http://www.crossroadscommunityfoodnetwork.org)
4. **Federal Tax-exempt Number:** 36-4635237
5. **Name & Contact Info of Executive Director:** Christie Balch, Executive Director, 608.843.0580, [cbalch@crossroadscommunityfoodnetwork.org](mailto:cbalch@crossroadscommunityfoodnetwork.org)
6. **Contact Person:** Same as above
7. **Total Current Organization Budget:** \$270,789 for FY15, proposed \$375,545 for FY16
8. **Total Project Budget:** Same as above
9. **Dollar Amount of Grant Request:** \$30,000
10. **Total Value of Match:** \$30,000
11. **Organization's Fiscal Year:** July 1-June 30
12. **Purpose of Grant Request:**

This funding request is to provide general operating support for the Crossroads Community Food Network ("Crossroads"), a food access organization based in Maryland's Takoma/Langley Crossroads. Known as the "International Corridor", this is a predominantly immigrant, ethnically diverse area. Crossroads strives to improve food security in low-income households through models mutually supportive of consumers and producers and with an emphasis on fresh, healthful, locally grown foods.

Since beginning operations in 2007, Crossroads has executed innovative food access programming that has been replicated nationwide. For the past eight years, we have operated our "Fresh Checks" program at our seasonal farmers market, through which we match purchases made by individuals using federal food assistance (WIC, SNAP/food stamps, Senior Farmers Market Nutrition Program vouchers) with dollar-value vouchers to be used in purchasing fruits and vegetables at market.

Beyond the market season, we operate a healthy eating nutrition education program at Takoma Park elementary schools, senior centers, and other community locations in partnership with University of Maryland Extension. We also operate a food-related microenterprise training program for unemployed and underemployed area residents. We serve over 3,000 people each year through all of our programs.

13. **Signature of Executive Director:**



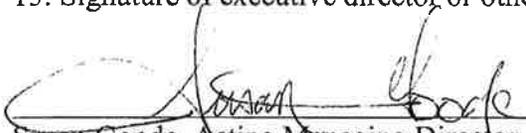
EXECUTIVE SUMMARY

1. Application date: April 28, 2015
2. Grant Program: Program Support Grant
3. Organization name and contact information:  
Dance Exchange  
7117 Maple Avenue, Takoma Park, MD 20912  
301-270-6700, [danceexchange.org](http://danceexchange.org)
4. Federal tax-exempt number: 52-1076232
5. Executive director: Susan Goode, Acting Managing Director, 301-270-6700 ext. 38, [susang@danceexchange.org](mailto:susang@danceexchange.org)
6. Contact Person: Emily Theys, Communications and Development Director, 412-897-1507 (cell), [emilym@danceexchange.org](mailto:emilym@danceexchange.org)
7. Total current organizational budget: \$883,575
8. Total project budget: \$140,000
9. Dollar amount of this grant request \$30,000
10. Total value of required match: \$110,000
11. Organization's fiscal year (beginning date and end date): 7/1/15-6/30/16

**12. Purpose of this grant request**

Dance Exchange is requesting \$30,000 to support our in-house programming at the Dance Exchange studios in Takoma Park. Dance Exchange's practice rests in a belief that the body in movement can communicate profound truths, and that making dances together builds communities. We are committed to sharing art-making techniques and tools that engage the community. We reach local, national, and international artists and choreographers through weekly classes, public events, interactive experiences, and institutes. Using practices from the Dance Exchange Toolbox, Liz Lerman's Critical Response Process, and Cassie Meador's Moving Field Guides, Dance Exchange engages participants of all ages in discussions about creative research that bridges artists, scientists, community members, historians, and teachers. Our in-house program offerings have a long-term impact on Takoma Park, giving community members a place to gather and be part of an artistic collaborative.

13. Signature of executive director or other authorizing official:

  
\_\_\_\_\_  
Susan Goode, Acting Managing Director

**SECTION ONE: EXECUTIVE SUMMARY**

1. **Application Date:** May 1, 2015
2. **Grant Program:** Operational Support Grant
3. **Organization Name and Contact Information:**  
Docs In Progress 8700 1st Avenue Silver Spring, MD 20910  
Tel: (301) 789-2797 [www.docsinprogress.org](http://www.docsinprogress.org)
4. **Federal Tax-Exempt Number:** 20-278-4718
5. **Name, title, telephone number, and email address of Executive Director:**  
Erica Ginsberg Tel: (301) 789-2797 E-mail: [erica@docsinprogress.org](mailto:erica@docsinprogress.org)
6. **Name, title, telephone number, and email address of contact person for this proposal:** Same as #5
7. **Total current organizational budget (required of all grant requests):** \$204,500
8. **Total Project Budget:** \$40,000
9. **Dollar amount of this grant request:** \$7,500
10. **Total value of required match (required of all grant requests):** \$32,500
11. **Organization's fiscal year (beginning date and end date):** January 1-December 31
12. **Purpose of this grant request, including brief description of the population and number of individuals served, and geographic area(s) that will benefit :** Docs In Progress requests support from the City of Takoma Park to convert our part-time (20 hour per week) Program Coordinator to a full-time (40 hour per week) position. The addition of 20 hours per week will allow the Program Coordinator to take on additional responsibilities which help Docs In Progress grow our capacity to serve the Takoma Park community through educational and public programs focused on building community through documentary.
13. **Signature of executive director or other authorizing official**



**Erica Ginsberg**  
**Executive Director**

## City of Takoma Park Community Grant Program

### Section one: Executive Summary

<i>Application Date:</i>	05/01/2015
<i>Grant Program</i>	Takoma Park Food Pantry (Program or Operational Support Grant).
<i>Organization name and contact information:</i>	EduCare Support Services, Inc. 7001 New Hampshire Avenue Takoma Park, MD20912
<i>Federal tax-exempt number:</i>	27-3299831
<i>Name, title, telephone number, and email address of contact person for this proposal:</i>	Dunrick Sogie-Thomas Executive Director Telephone number: 240-450-2092 Email: educare_ss@aol.com
<i>Total current organizational budget:</i>	\$155,180.00
<i>Total Project:</i>	89,480
<i>Dollar amount of this request:</i>	\$30,000
<i>Total value or required match:</i>	\$30,000
<i>Organization Fiscal year:</i>	December 31 <sup>st</sup>
<i>Purpose of this grant request , including brief description of population and number of individual served, and geographic area(s) that will benefit:</i>	EduCare is requesting \$30,000 in project support to provide perishable and non-perishable food items to seniors, persons with disabilities and low-income families in the City of Takoma Park. With this grant, a minimum of 60 resident's in need of food assistance will be provided with nutritious food items delivered directly to their doorsteps every 30 days (once per month) during this grant period.
<i>Signature of executive director other authorized official:</i>	

**SECTION ONE: Executive Summary**

**Application Date:** May 1, 2015

**Grant program:** Operational Support Grant

**Organization contact:** New Hampshire Gardens Citizens Association (NHGCA)

8003 Wildwood Drive

Takoma Park, MD 20912

404-759-9667

Listserv: <https://groups.yahoo.com/neo/groups/nhgca/info>

Facebook page: [https://www.facebook.com/NHGCA?ref=br\\_rs](https://www.facebook.com/NHGCA?ref=br_rs)

**Federal tax-exempt number:** N/A

**CEO/ Executive Director contact info:**

Talisha Searcy, President, NHGCA

8003 Wildwood Drive

Takoma Park, MD 20912

404-759-9667, talishasearcy@gmail.com

**Contact person for proposal:**

Melissa Taggart, Secretary, NHGCA

1201 Kingwood Drive

Takoma Park, MD 20912

(202) 412-0632, mlhopkins100@gmail.com

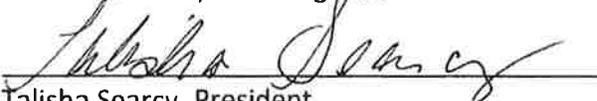
**Total current organizational budget:** \$9,501

**Dollar Amount of request:** \$4,225

**Total value of required match:** \$5,276

**Organization's fiscal year:** January 1, 2015 – December 31, 2015

**Purpose of grant request:** The New Hampshire Gardens Citizens Association (NHGCA) is an all-volunteer organization, representing the approximately 2,000 residents (~380 households) who reside in the New Hampshire Gardens neighborhood in Ward 6 of Takoma Park. Our goals are to build a sense of community pride, beautify and preserve the area, inform and educate citizens about issues affecting the community, and promote public safety. In recent years, NHGCA has made incredible progress in building its membership through increased outreach and community events. Although these efforts have attracted a dedicated group of neighbors, there is still a large portion of our culturally diverse neighborhood that is not yet engaged. In the coming year, we would like to strengthen NHGCA's membership and better understand the needs of our residents who are not engaged in NHGCA by developing a series of activities that foster inclusivity including translated newsletters and community beautification projects.

  
Talisha Searcy, President



**Section One: EXECUTIVE SUMMARY**

**Application Date:** May 1, 2015

**Grant Program:** Program Support for **Takoma Notes**

**Organization Name:** Old Takoma Business Association (OTBA)

**Federal Tax ID:** 75-3131452

**Executive Director:** Laura Barclay

**Address:** 6909 Laurel Ave, Suite A, Takoma Park, MD 20912

**Email:** laurabarclay@oldtakoma.com

**Phone:** 301-891-6789

**Proposal Contact:** Laura Barclay

**Total Current Operational Budget:** \$216,350

**Total Project Budget:** Expenses: \$45,400

**Dollar Amount of Grant Request:** \$15,000

**Organization's Fiscal Year:** Calendar

**Purpose of this Grant Request:** The OTBA is requesting \$2,500 to support the execution and administration of the Takoma Notes program. Takoma Notes is a community investment platform where community members are given the opportunity to support local businesses by making capital available to the businesses for start up and expansion under the administration of the OTBA. Under this program, local businesses will be able to apply for loans from OTBA, and area MD and DC residents will be able to support those local businesses and enable the OTBA to make the loans through the purchase of Takoma Notes. The OTBA will use the proceeds from the Takoma Notes offering to finance loans to participating businesses. The purpose of this program is to contribute to the vibrancy of our community by supporting the local businesses.

Executive Director:

*Laura Barclay* 5/1/15

# City of Takoma Park Community Grant Application

## Difference Makers Inc. EIN: 27-1514420

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### EXECUTIVE SUMMARY

Non-profit Organization: **Difference Makers Inc.**

EIN: **27-1514420**

Mailing Addresses

**Takoma Park Middle School, 7611 Piney Branch Road, Silver Spring, MD 20910**

**9295 Maxwell Court, Laurel MD 20723**

Email: [umakeadifference@difference-makers.org](mailto:umakeadifference@difference-makers.org)

Website: [www.difference-makers.org](http://www.difference-makers.org)

Phone: **301-233-1698**

Executive Director/Contact: **Bryan Goehring**

Grant Type: **Capital Project**

Amount Requested: **\$3,500**

Matching Amount: **We have already exceeded \$5,500 through series of private donations**

Fiscal Year: **July 1 – June 30**

### Summary of Project/Activity

The Takoma Park Difference Makers is requesting \$3,500 to assist us in the purchase of a 12 passenger van. The van recently purchased a van to provide transportation for our participants to service events throughout the region. This \$3,500 will assist us in paying off the van. It is currently financed by the club sponsor and director. Difference Makers has raised approximately \$6,000 in private donations which has gone directly to the complete purchase of the van. There is currently a \$5000 loan on the vehicle. It is also important to note that during the past 6 years Difference Makers has had to rent vehicles in order to transport volunteers to events. The vehicles were rented by the club sponsor at no expense to the club.

Difference Makers service numerous communities and has been doing so since 2009. This year we have begun additional projects with-in the Takoma Park/Silver Spring community. This organization provides services to any population in need. These populations would include but not limited to; the elderly, the disabled, the homeless, and families that need support. This vehicle will allow us to transport larger number of volunteers to support these populations. This vehicle is a necessity in that we are an organization comprised primarily of middle school students making transportation a challenge as they are unable to drive themselves to events. The purchase of this vehicle will all additional Difference Makers members to carry out snow shoveling through the Snow Angels program, to provide basic yard services, to provide leaf raking services in the fall, and to assist with the transportation of students to other community events. The vehicle will be used for a number of additional events throughout the year. These events include: community clean-ups, C and O Canal Pride days, Special Olympics support in the spring, summer, fall, and winter, service at the Community Café (soup kitchen in Hyattsville). We will also make the van accessible to other staff to help support additional programs such as the academic teams, ski club, and athletic teams.

A few future benefits that are part of our vision are to assist with the transportation of Takoma Park senior citizens. We also hope to begin to develop and implement a meals on wheels program for TPMS families during the summer months. Takoma Park Middle School is a very diverse school and it has about 20% of the student population that depend on the school to provide meals 5 days a week. This service ends when the school year ends.



City of Takoma Park Maryland  
**COMMUNITY GRANTS PROGRAM  
PROGRAM GUIDELINES**

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The City of Takoma Park Maryland’s Community Grants Program provides funding for a range of activities. Funds are awarded by the Takoma Park City Council following a competitive application process and evaluation by the Grants Review Committee.

**PROGRAM GUIDELINES**

Cultural and STEM Grants

This category includes projects, programs and events that contribute to the livability of Takoma Park, engage diverse populations, and strengthen the community’s commitment to the arts, humanities and sciences. Examples of eligible projects include but are not limited to community festivals, public art installations, workshops, spoken word events, history or science lectures, film screenings or series, and S.T.E.M. (Science, Technology, Engineering, and Mathematics) related projects and events, etc.

Eligible Applicants	Nonprofit Organizations and Business Associations
Grant Awards	Minimum \$2,500 / Maximum \$15,000
Match Requirement	\$1 per \$1 grant award Match may include cash, in-kind donations or volunteer hours

Program and Operational Support Grants

Programming designed to have a long term impact, providing Takoma Park residents and organizations benefitting the residents of Takoma Park with the support and resources needed to address current or future challenges and develop sustainable skills needed to realize their full social, economic, and physical potential. Applicants are encouraged, though not required, to partner with other organizations and City Departments to leverage available resources. Examples of eligible projects include but are not limited to educational and mentoring programs, job training, microenterprise development, wellness and nutritional programs, energy conservation and environmental sustainability programs, and general operational support for community based or economic development organizations.

Eligible Applicants	Nonprofit Organizations, Business Associations, Registered Tenant Associations, Neighborhood Associations, Grassroots Community Groups, and Parent Teacher Associations
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Grant Awards	Minimum \$2,500 / Maximum \$30,000
Match Requirement	\$1 per \$1 grant award Match may include cash, in-kind donations or volunteer hours

Capital Project Grants

Funding for one time capital projects designed to advance Takoma Park’s desire to create a vibrant and sustainable community that is economically efficient, environmentally sound, and socially equitable. Applicants are encouraged, though not required, to partner with City Departments in the development and implement of projects. Examples of eligible projects include but are not limited to construction of shared community facilities, development of community gardens, bicycle and pedestrian improvements, creation of public commons spaces, energy upgrades/retrofits, ADA improvements, etc. Requests for Capital Grant funds for projects primarily benefiting a for-profit enterprise or religious institution are not eligible for funding. Project must be located within the municipal boundaries of Takoma Park.

Eligible Applicants	Nonprofit Organizations and Business Associations
Grant Awards	Minimum \$5,000 / Maximum \$22,000
Match Requirement	\$1 per \$1 grant award Match may include cash or in-kind donations of materials

**GENERAL TERMS AND CONDITIONS**

Funding Priorities

Funding priority will be given to projects or programming which primarily benefits the residents of Takoma Park and includes one or more of the following elements:

- Provide services to at-risk populations;
- Engage diverse members of the community;
- Promote civic involvement by under-represented populations;
- Further the economic or environmental sustainability of the community;
- Are offered in partnership with another organization; or
- Are free and open to the public

Funding Limitations

An individual organization may not receive more than two grant awards per fiscal year.

Effective July 1, 2014, a maximum of three consecutive years of funding may be awarded for a specific grant activity undertaken by an organization or for general operational support awarded to a specific organization through the Program and Operational Support Grant

Program.

### Match Requirements

A match is required for all grants and may include, unless otherwise noted, cash, donations of goods and professional services, and volunteer time. Volunteer time is valued at \$25.43 per hour as determined by Independent Sector.

### Living Wage Requirements

All business associations and nonprofit grant recipients, regardless of the amount of the grant award or their individual exemption status, are required to pay each employee assigned to the approved project or program a living wage as determined by City Code, Chapter 7.08 Article 5 [\*Living Wage Requirement\*](#).

### Reporting Requirements

Grant recipients will be required to provide at least a quarterly accounting of all grant activity. A final narrative, due upon completion of approved project or programming, is required.

Grant recipients will be required to submit documentation of all grant expenditures (invoices, cancelled checks, etc.) and required match (receipts, award letters, volunteer time sheets, copy of checks, etc.).

### Disbursement of Grant Funds

The disbursement of grant funds will be negotiated on a case by case basis and may include reimbursement of expenditures by grantee, direct payment to vendors, or quarterly disbursement of grant funds following submission of required reports.

## **APPLICATION PROCESS**

A Letter of Intent is required of all applicants. If selected for further consideration, the applicant will be contacted by the Grants Review Committee and invited to submit a full application for funding. Applications will be evaluated based on established funding priorities, program guidelines and available funding. Recommendations of the Grants Review Committee will be forwarded to the City Council for consideration. Unsolicited applications will not be considered.

The final determination of awards is the sole responsibility of the Takoma Park City Council.

### **FOR ADDITIONAL INFORMATION CONTACT**

City of Takoma Park Housing and Community Development Department  
301.891.7119 / [housing@takomaparkmd.gov](mailto:housing@takomaparkmd.gov)